



Legal Information Management & Briefing System (LIMBS)

**WEB BASED COMPLETE SOLUTION
AN INITIATIVE BY**

**MINISTRY OF LAW & JUSTICE
PRESENTATION FOR NODAL OFFICERS**

ROLE OF NODAL OFFICER



1. Purpose of LIMBS:

1. It serves as a self-updating system for managing court cases related to government ministries.
2. Aims to improve case tracking, timely filing of appeals, and legal efficiency.

2. Need for User Authentication:

1. The growing number of registered users necessitates a system for user authentication.
2. Ensures proper data entry and verification.

3. Role of Nodal Officers:

1. Acts as a bridge between the LIMBS portal and ministry users.
 2. Ensures that case data entered is accurate and authenticated.
 3. Monitors compliance with legal deadlines, such as filing appeals and Special Leave Petitions (SLPs).
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4. Issue Highlighted:

1. Ministries have not appointed Nodal Officers at the **Joint Secretary** level despite prior instructions.
2. A request is made to appoint **Joint Secretary**-level officers urgently.

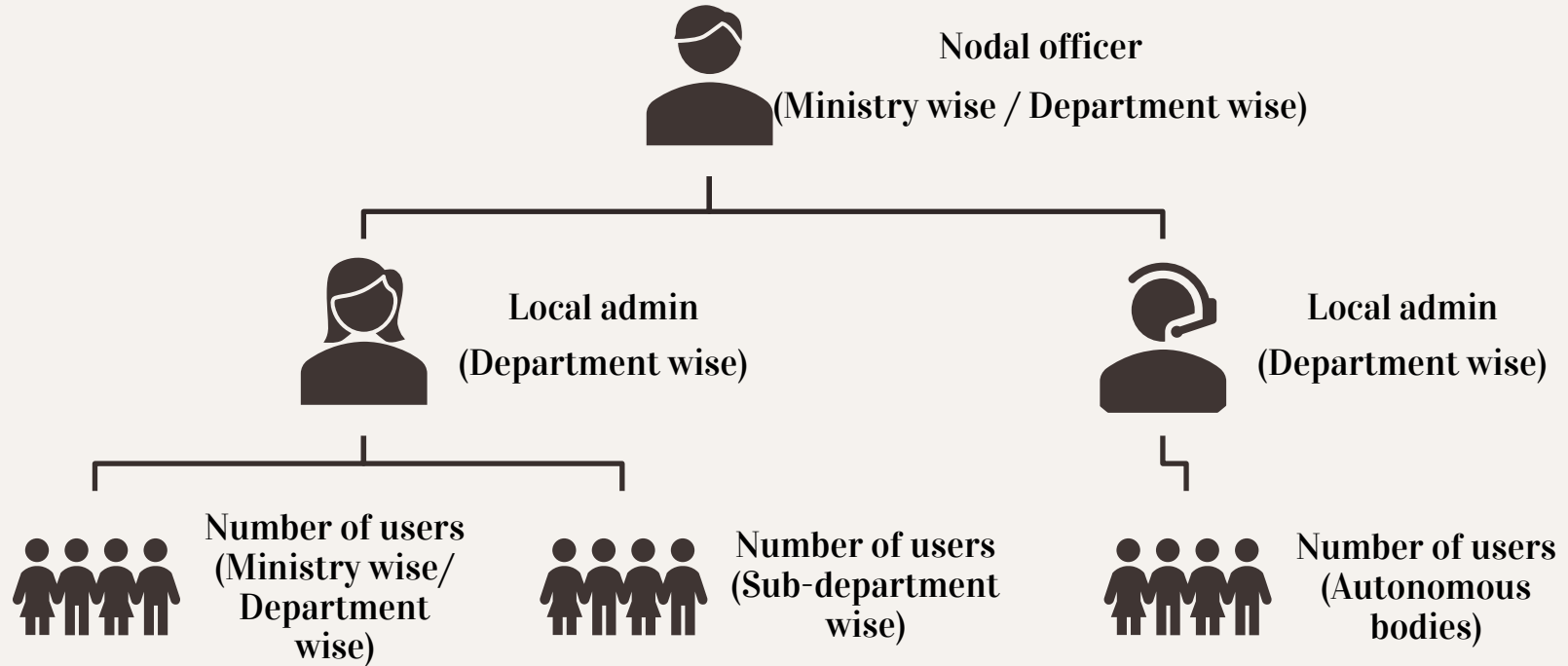
5. Critical/Important Cases:

1. LIMBS allows cases to be marked as “High/Medium/Low” for priority follow-up.
2. Ministries are encouraged to monitor such cases actively.

● Key Takeaways:

- **Action Needed:** Appointment of Nodal Officers at the **Joint Secretary** level.
- **Timely Updates:** Ministries must ensure case records are reviewed regularly.
- **Legal Compliance:** Must adhere to timelines for filing **appeals/SLPs**.
- **Monitoring System:** Ministries should use LIMBS' tracking features to handle important legal matters effectively.

HIERARCHICAL VIEW _OF NODAL OFFICER/ LOCAL ADMIN



POWERS OF A NODAL OFFICER

Activate user	Delete user	Update profile	Name, mobile number, designation
Case deletion	Marking of important cases	Update user id	
Reset password	Create local admin	Department, sub-department	Removal of exception

POWERS OF A LOCAL ADMIN

Activate user

Delete user

Reset password

Update profile

Name, mobile
number,
designation

Removal of exception

Update user id

Copy of letter regarding nomination of Nodal officer at Joint Secretary level

डॉ इन्द्र जीत सिंह
सचिव (सामन्वय)
Dr. INDER JIT SINGH
Secretary (Coordination)



मंत्रिमण्डल सचिवालय
राष्ट्रपति भवन, नई दिल्ली-110004
CABINET SECRETARIAT
RASHTRAPATI BHAWAN
NEW DELHI-110004

D.O. No 403/1/1/2018-CA-V

30/5/18
29/5/18

May 25, 2018

Dear Secretary,

It may be recalled that instructions had been issued by this Secretariat vide D.O. letter dated 25.11.2016 (copy enclosed) wherein timelines had been prescribed for all stakeholders to process legal cases for filing of appeals / SLPs in Courts. Consequent upon the Ld. Attorney General expressing concerns on delays yet being observed in the above process, a meeting of the Committee of Secretaries was held on 15.05.2018 wherein certain recommendations were made (copy of Minutes enclosed).

2. The Legal Information Management and Briefing System (LIMBS) – a Web Based Application for Government litigation - is an important tool to monitor court cases digitally and currently details of approximately 2.6 lakh court cases are available on it. However it has been noted with concern that records are not being filled or updated by Ministries/Departments, which impairs its utility. Ministries/Departments are also yet to appoint Nodal Officers at Joint Secretary level in spite of instructions issued in this regard by D/o Legal Affairs.

3. I would therefore request that Nodal officers at Joint Secretary level be nominated at the earliest, who may ensure that records pertaining to their Ministries/Departments, available on LIMBS, are updated and reviewed on a regular basis so that timely action on court cases is taken. It should also be ensured that timelines prescribed for filing appeals/SLPs are meticulously observed. As LIMBS also has a facility to mark cases as Critical/ Important for follow up, you may also like to monitor the same along with other legal cases, as well as cases where appeals/SLPs have to be filed, in your weekly review meetings by utilizing the available software to the optimum.

4. A confirmation of the action taken in the matter along with contact details of Nodal Officers be provided to D/o Legal Affairs, under intimation to this Secretariat.

With regards,

Shri Suresh Chandra
Secretary,
Deptt. of Legal Affairs
New Delhi

See
28/05/18
JS & LA (RM)
O.S.B (IT) Sh. Ajay Gupta

Yours sincerely,

(Inderjit Singh)

Copy of letter regarding nomination of Nodal officer at Joint Secretary level

आलोक श्रीवास्तव, भा.प्र.से.
Dr. Alok Srivastava, IAS



सचिव
विधि और न्याय मंत्रालय
भारत सरकार
SECRETARY
DEPARTMENT OF LEGAL AFFAIRS
MINISTRY OF LAW & JUSTICE
GOVERNMENT OF INDIA
February 19, 2019

D.O.No.A.60011/TT/5/2018-Admn-IV(LA)

Dear Secretary,

The Department of Legal Affairs has setup the Legal Information Management and Briefing System (LIMBS), a web based application, to monitor court cases where Government of India is one of the parties, in a proactive manner. LIMBS has been implemented in all 60+ ministries of Government of India. It has unified database of 4.11 Lakh court cases from 3000 courts and more than 9500 users & 16000 advocates are registered with site. I would like to draw your attention regarding following points-

- (i) As informed in the past also, Ministries are requested to nominate a Joint Secretary level officer as Nodal Officer who will act as focal point for ensuring the successful implementation of LIMBS. In case your ministry has not nominated the JS level Nodal Officer then I would request for same.
- (ii) Nodal Officer has the facility to mark/un-mark cases as important cases after taking internal approval from the Secretary. I would request you to look into the matter personally and mark cases as Important based on socio-economic importance.
- (iii) A Single Window Clearance (SWC) utility has been developed in LIMBS to monitor the timeline of filing of SLPs/Appeals. This utility has been developed to bring all the stakeholders viz Ministries, DoLA & CAS on a single platform. It is requested to direct the concerned officers to initiate SLPs/Appeals through LIMBS platform only as DoLA will not accept any physical file for advice of SLP/Appeal for SC unless the details are entered in SWC.
- (iv) Ministries are requested to complete the data entry in LIMBS. I will appreciate if the target dates of completing the data entry is communicated to this office and it should not be beyond 31.03.2019.
- (v) LIMBS provides complete solution for monitoring of arbitration cases also. Different Ministries have already entered 2750 arbitration cases. Your Ministry may also take initiative to enter the same along with international Arbitration cases.
- (vi) We shall soon organise meetings with Nodal Officers and review the progress on this front.

I shall be grateful if you kindly look into the matter personally and issue directions to the concerned officials for the above referred points.

With regards,

Yours sincerely,

(Alok Srivastava)

To,

All Secretaries to the Govt. of India