


Help File: Advocate Registration, Login and Raising the bill in online mode via LIMBS Portal

1. Advocate Registration & Login in the LIMBS Portal:

Advocates can access the LIMBS portal only after they get registered by the LIMBS team of the Department of Legal Affairs

 Self-registration by advocates is not available in the LIMBS Portal.

How an Advocate gets registered on LIMBS Portal


- The Advocate must contact the LIMBS Support Team, Department of Legal Affairs through the official support email: **limbssupport-dla[at]gov[dot]in** or authorized contact channel: **9795912130**
- The request to create the account in the LIMBS Portal should clearly mention:
 - Advocate's name
 - Mobile number
 - Email ID
 - Court details- Court Name, Court State, Court Location
 - Advocate Designation
 - Advocate Panel Details
- After verifying the advocate details the LIMBS team creates the advocate's user account.

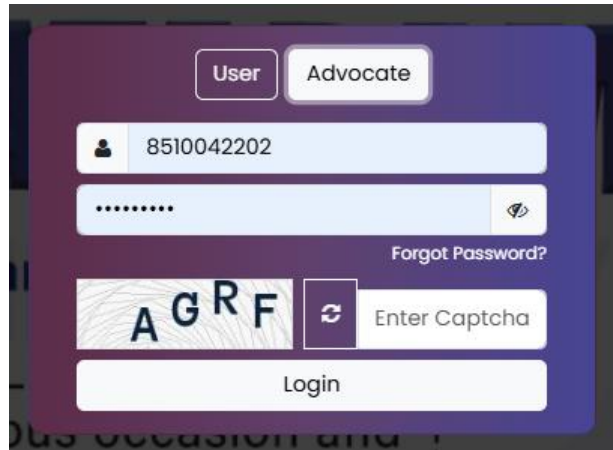
Login ID & Password Sharing to the advocate

- Once the registration is completed,
- The **Login ID and password** will be shared with the Advocate by the LIMBS team via e mail or by SMS.

Advocate Login Process in LIMBS

After receiving login credentials:

- Advocate can open the LIMBS portal via following link:
 <https://limbs.gov.in/>
- Go to the **Advocate Login** section on the homepage.



- Enter:
 - Login ID
 - Password
 - Captcha
- Click **Login** to access the portal.

2. Advocate Homepage– Case View & Case Access

After successful login to the LIMBS Portal, the Advocate is redirected to the **Advocate Homepage**. This screen shows the list of cases that the Advocate is permitted to view and work on.

Viewing assigned cases on the Homepage


- The Advocate can see only those cases which have been marked / assigned by the concerned Ministry or Department to that particular advocate.
- Once a case is marked by the Ministry, it is automatically displayed in the Advocate’s case list.

| S.No. | LIMBS Number | Court Name | Case Number/Case Date/CNR no. | Petitioner | Respondent | Brief History | Concerned Officer | Case Status | Next Date Of Hearing | Last Date Of Hearing | Ministry/Depart User |
|-------|--------------|------------------|-------------------------------|---------------------|--|--------------------------|-------------------|-------------|----------------------|----------------------|---|
| 1 | 1233700 | HIGH COURT-DELHI | 100 06-01-2020 | SHRI RAJENDRA KUMAR | M/S ANSAL PROPERTIES AND INFRASTRUCTURE LTD. | test | ONGOING | 17-02-2026 | | | LIMBS TEAM DEVELOPMENT Alok Gupta Click |
| 2 | 1579502 | HIGH COURT-DELHI | 6250 04-01-2024 | ANIL KUMAR JAISWAL | UNION OF INDIA MINISTRY OF LAW AND JUSTICE THR ITS LEGAL REPRESENTATIVE & ORS. | Test Cases | ONGOING | 13-02-2026 | | | LIMBS TEAM DEVELOPMENT RAVI TRIPATHI Click |
| 3 | 1383914 | HIGH COURT-DELHI | 2563 24-02-2023 | SH. SHO VAN PATRA | Union of India | subject matter test case | DISPOSED OF | | | | LABOUR AND EMPLOYMENT LABOUR AND EMPLOYMENT MS Ajay Kumar Singh Click |

- The Advocate can:
 - View case information
 - Update case-related details

3. New Case Entry – Advocate Module (Self-entry of cases by Advocate)

- If a case is not yet marked by the Ministry/Department, the Advocate can add the case manually in the LIMBS Portal using the available New Case Entry option at the homepage.

New Case Entry 

Main Party / Proforma Party*

Main Party Proforma Party

Single Party/Multi Party*

Please Select

Select Ministry Select Department Select User's

Select Court* Select State/Court* Select Location/Benches* Case Number*

Case Year* Case Date* Case Category* Sub Category*

Financial Implication*

Please Select

Petitioner* Respondent*

If Union of India is one of the party? If Union of India is one of the party?

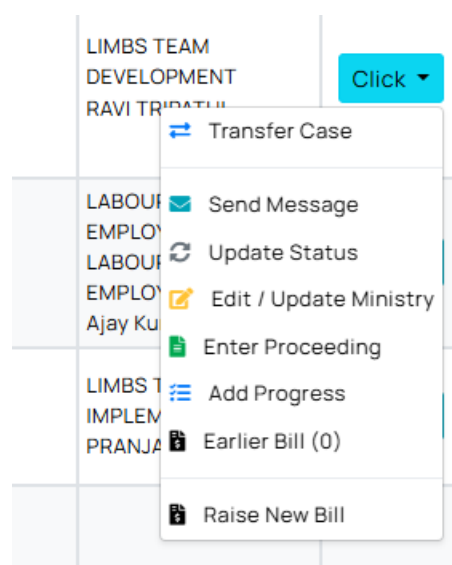
[If your advocate details not listed, Kindly Raise a request.](#)

Subject matters/ Description of the case*
Maximum 200 words allowed

- Such cases are entered by the Advocate for record and further processing.
- All fields marked with (*) are mandatory.

4. Raising New & Status Updation by Advocate:

Bill and Advocate can perform the multiple activities like transferring cases, sending messages, updating case status, modifying ministry details, recording proceedings, tracking progress, and managing bills (view earlier bills and raise new bills) by clicking on the click button on the Homepage.



4.1 Raise New Bill

This screen is used by the Advocate to raise a bill for a selected case.

Monika Kaushik : : LOGOUT

Advocate Raise Bill As on Date: 18-02-2026 12:00:24

| | | | |
|-------------------|--------------------|-------------------|--|
| LIMBS No. | 1579502 | Case No. | 6250/2023 |
| Ministry | INDIAN RAILWAYS | Department | EAST CENTRAL RAILWAY |
| Petitioner | ANIL KUMAR JAISWAL | Respondent | UNION OF INDIA MINISTRY OF LAW AND JUSTICE THR ITS LEGAL REPRESENTATIVE & ORS. |

| # | Items * | Fee Type * | Hearing Date * | Proceeding * | Remarks * | Claimed Amount * | Uploaded Document * | Action |
|---|--|------------|----------------|-------------------|-----------|------------------|---------------------|--------|
| 1 | Civil or Criminal Writ Petitions under Article 226 and 227 of the Constitution Contempt Petiti | Consult | 18-02-2026 | Effective Hearing | EF | 2250 | | Add |

The following case details like LIMBS No., Case No., Ministry, Department, Petitioner & Respondent will be auto populated for any particular case for raising the bill

The Bill Entry Section will be used to enter item-wise billing details, after selection of particular item from the list the claimed billing amount will be automatically filled as per the designation of the advocate to raise for submission for further proceedings,

After filling all mandatory fields and uploading the required document advocate can click the Add button to add the entered item to the bill.

| | | | | | | | | | |
|---|---|--------------|------------|-------------------|----|------|-------------|------|---|
| 2 | Civil or Criminal Writ Petitions under Article 226 and 227 of the Constitution Contempt Petitions Criminals Civil Revision Petitions Reference to the High Court under Sale Tax Act and Banking Company Petitions effective hearing | Drafting Fee | 18-02-2026 | Effective Hearing | EF | 2250 | Choose File | C..f | X |
|---|---|--------------|------------|-------------------|----|------|-------------|------|---|

| | | |
|--|-------------|---|
| Nomination Order (PDF) * | Choose File | Copy of Untitled Diagram.drawio (3).pdf |
| Daily Order Sheet (PDF) * | Choose File | Copy of Untitled Diagram.drawio (3).pdf |
| Bill Copy (PDF) * | Choose File | Copy of Untitled Diagram.drawio (3).pdf |
| Documents drafted for affidavit (PDF) | Choose File | No file chosen |
| Order Copy (PDF) | Choose File | No file chosen |

certify bill not submitted earlier.

Submit

After uploading the mandatory documents like Judgement Order, Nomination Order, Daily Order Sheet and Bill Copy as mandatory documents to upload and as well complementary documents can be uploaded as Document drafted for affidavit & Order Copy all in PDF and after submitting the Bill id and LIMBS No. will be generated.

Successfully Submitted to Concerned Ministry/Department

BILL Id: 5321 LIMBS No: 1579502

[Go to Raised Bill List](#)

Submitted bill will be going to the Dealing officer for the reviewal, further advocate can see the status of the submitted bill via Raised Bill List by clicking on the Bill Status.

4.2 Transfer Case

In the LIMBS Advocate Module, **Transfer Case** is used to reassign a case from one Advocate to another Advocate to ensure continuity of work while keeping the complete case history and documents intact.

TRANSFER CASE

Remarks

Remarks

[This is not my CASE!](#)

Limbs ID

1579502

- The case is transferred using the relevant **LIMBS ID**, which will be generated after raising the bill by the advocate.
- Remarks must be entered while transferring the case.
- After transfer:
 - The **new Advocate** gets access to the case and can continue further work.
 - The previous Advocate automatically loses access to the case.
- All documents, status history and proceedings remain unchanged.

4.3 Send Message

This feature is used to send a message related to a specific case to the concerned user/officer.

SEND MESSAGE

X

Title of Message:

Message

This Message Will Be Send To Relevant User and Concerned Officer

Limbs ID

- **LIMBS ID** – Displays the case identification number.
- The message will be sent to the relevant officer.

4.4 Update Status

This option is used to update the current progress and status of a case.

UPDATE STATUS

X

Limbs ID

| Stage | Status Header | Status | Date Type | Next Date/Target Date | |
|------------|---------------|----------|-----------|---------------------------------|-------------------------------------|
| Litigation | APPEAL | APPEAL L | Next Date | dd-mm-yyyy <input type="text"/> | <input type="button" value="SAVE"/> |

Show entries Search:

| Stage | Status Header | Status | Next Date/Target Date | Date Type | Last Updated | Stakeholder |
|------------|---------------|---------|-----------------------|-----------|--------------|------------------------------|
| Litigation | ONGOING | ONGOING | 10-02-2026 | Next Date | 18-02-2026 | Monika Kaushik 8510042202 |
| Litigation | ONGOING | ONGOING | 18-02-2026 | Next Date | 18-02-2026 | Monika Kaushik 8510042202 |

LIMBS ID will Identify the specific case after selecting the required stage, status and next date, the status of the case can be updated.

4.5 Edit / Update Ministry

This option is used to update or correct case-related information.

| Update Entry | | | |
|---|----------------------|------------------------------------|-----------------------------------|
| Select Court | HIGH COURT | DELHI | DELHI |
| Case Category | CIVIL MATTERS | Sub Category | CIVIL MATTERS |
| Financial Implication | LESS THAN 1 LAKH | | |
| Case No | 6250 | Date Of Filing / Receiving Of Case | 04-01-2024 |
| Name Of Petitioner/Complainant | ANIL KUMAR JAISWAL | Name Of Respondent (Name All) | UNION OF INDIA MINISTRY OF LAW AT |
| Brief History Of Case | Test Cases | Contesting Ministry | INDIAN RAILWAYS |
| Department | EAST CENTRAL RAILWAY | Sub Department | Please Select |
| Contesting User | --Please Select-- | | |
| Name & Designation Of Concerned Officer | | Mobile Number Of Concerned Officer | |

[Update](#)

4.6 Enter Proceedings / Last Date of Hearing

This form is used to record the details of court proceedings and hearing information.

Case Proceedings

| | | | |
|--|---|----------------------|---------------|
| Department | DEVELOPMENT | Case number | 6250 |
| Court details | HIGH COURT DELHI DELHI | Next date of hearing | 2026-01-19 |
| Case title | ANIL KUMAR JAISWAL VS UNION OF INDIA MINISTRY OF LAW AND JUSTICE THRU ITS LEGAL REPRESENTATIVE & ORS. | Advocate details | |
| Subject | Test Cases | Case category | CIVIL MATTERS |
| Officer/Advocate attended the hearing | <input type="text"/> | | |
| Whether the advocate appeared in the court proceedings | <input checked="" type="radio"/> Yes <input type="radio"/> No | | |
| Purpose of hearing | <input type="text"/> | | |
| Last date of hearing | <input type="text" value="dd-mm-yyyy"/> | | |

4.7 Add Progress

This option is used to record the **internal movement and internal actions** related to a case.

Add Progress

×

Internal movement of Case (**Maximum 200 words**)

Add Progress

Details of Internal movement of case

| Internal Movement Details | Stake Holder | Updated on | Purpose |
|---------------------------|--------------|------------|---------|
|---------------------------|--------------|------------|---------|

To describe what happened internally, such as:

- File sent to another officer
- Legal opinion sought
- Approval pending
- Any other internal processing activity

4.8 Earlier Bill

In LIMBS, **Earlier Bill** refers to a bill that was previously raised or submitted for the same case.

- An earlier bill can have the status:
 - Pending
 - Settled
 - Rejected
- This helps in:
 - verifying past claims, and
 - avoiding duplication while raising new bills.

5. Raised Bill List:

This screen shows the list of bills raised by the Advocate for different cases in LIMBS. It helps the user to view, track and check the status of submitted bills. Each row represents one raised bill.

Raised Bill List New Case Entry View Cases Personal Details Change Password MIS Reports ▾

Monika Kaushik ▾ : : LOGOUT

Show entries

Search:

| S.NO. | LIMBS NO./BILL NO. | BILL DIARY NO. | NAME OF THE COURT | CASE NO. / CNR NO. | DATE OF FILING | CASE TITLE | MINISTRY/DEPARTMENT USER DETAILS | SYSTEM DATE | MINISTRY/BS ACTION | PFMS STATUS |
|-------|--------------------|--------------------|--------------------------|--|----------------|--|--|---------------------|--|-------------|
| 1 | 1579502/5321 | | HIGH COURT (DELHI) DELHI | 6250 DLHC010339722023 | 04-01-2024 | ANIL KUMAR JAISWAL VS UNION OF INDIA MINISTRY OF LAW AND JUSTICE THR ITS LEGAL REPRESENTATIVE & ORS. | EAST CENTRAL RAILWAY (INDIAN RAILWAYS)-RAVI TRIPATHI 9899473232 | 18-02-2026 12:08:13 | View Bill Status | NA |
| 2 | 1526735/5014 | 114339290220265014 | HIGH COURT (DELHI) DELHI | 1545 DLHC012512552025 | 02-09-2025 | Union of India Vs Union of India | IMPLEMENTATION(LIMBS TEAM)-Monika 8510042202 | 04-02-2026 12:45:05 | View Bill Status | NA |
| 3 | 1426909/4821 | 111339290120264821 | HIGH COURT (PATNA) BIHAR | 5286 | 05-01-2025 | Union of India Vs Limbs Team | DEVELOPMENT (LIMBS TEAM) .Alok Gupta 7011720715 | 23-01-2026 16:41:02 | View Bill Status | NA |

This screen allows the advocate to:

- View all previously raised bills,
- Track bill processing and status,
- Open individual bills for reference,
- Download or print the bill list for record keeping.

5.1 Bill Status

Advocate can click Bill Status to check the current processing status of the bill (such as submitted, under review, approved, etc.).

Bill Id: 5321 Bill Date: 18-02-2026 12:08:13

BILL STATEMENT

| | | | |
|----------------------|------------------------|--------------------------|--|
| LIMBS No. | 1579502 | Case No. | 6250 |
| Ministry | INDIAN RAILWAYS | Department | EAST CENTRAL RAILWAY |
| Petitioner | ANIL KUMAR JAISWAL | Respondent | UNION OF INDIA MINISTRY OF LAW AND JUSTICE THR ITS LEGAL REPRESENTATIVE & ORS. |
| Case Category | CIVIL MATTERS | Sub Case Category | CIVIL MATTERS |
| Court Details | HIGH COURT/DELHI/DELHI | Advocate | Monika Kaushik(8510042202) / |

| Sr.No. | Items | Hearing Date | Proceeding Details | Remarks | Judgement/Orders | Claimed Amount(Rs.) | Approved Amount(Rs.) | Department Remarks | Status |
|--------------|---|--------------|--------------------|---------|-------------------------------|---------------------|----------------------|--------------------|---------|
| 1 | Civil or Criminal Writ Petitions under Article 226 and 227 of the Constitution Contempt Petitions Criminals Civil Revision Petitions Reference to the High Court under Sale Tax Act and Banking Company Petitions effective hearing | 18-02-2026 | Effective Hearing | EF | Click to View | 2250 | 0 | | Pending |
| Total | | | | | | 2250 | 0 | | |

This screen allows the advocate and department users to:

- view complete bill and case details,
- see item-wise claimed and approved amounts,
- view uploaded judgement/orders,
- track departmental remarks and current processing status of the bill.

5.2 View:

This screen shows the complete bill statement for a selected bill raised by the advocate.

| BILL STATEMENT | | | | | | |
|------------------|---|---------------------------------|--|---------|-------------------------------|----------------------|
| LIMBS No. | 1579502 | Case No. | 6250 | | | |
| Ministry | INDIAN RAILWAYS | Department | EAST CENTRAL RAILWAY | | | |
| Petitioner | ANIL KUMAR JAISWAL | Respondent | UNION OF INDIA MINISTRY OF LAW AND JUSTICE THR ITS LEGAL REPRESENTATIVE & ORS. | | | |
| Case Category | CIVIL MATTERS | Sub Case Category | CIVIL MATTERS | | | |
| Court Details | HIGH COURT/DELHI/DELHI | Advocate | Monika Kaushik(8510042202) / CENTRAL GOVT COUNSEL | | | |
| Nomination Order | View Document | Daily Order Sheet | View Document | | | |
| Bill Copy | View Document | Documents drafted for affidavit | - | | | |
| Order Copy | - | | | | | |
| Sr.No. | Items | Hearing Date | Proceeding Details | Remarks | Judgement/Orders | Claimed Amount (Rs.) |
| 1 | Civil or Criminal Writ Petitions under Article 226 and 227 of the Constitution Contempt Petitions Criminals Civil Revision Petitions Reference to the High Court under Sale Tax Act and Banking Company Petitions effective hearing | 18-02-2026 | Effective Hearing | EF | Click to View | 2250 |
| Total | | | | | | 2250 |

[Download bill statement](#)

This screen allows the advocate and department users to view the complete bill, supporting documents, item-wise claim details and total amount for the selected bill.

Important Note for Advocates

- Advocates can access the LIMBS Portal only after their account is created by the Department of Legal Affairs through the LIMBS support team.
- Self-registration by advocates is not available on the LIMBS Portal.
- Login ID and password are shared only by the LIMBS team through official email or SMS.
- Advocates can view and work only on those cases which are marked/assigned by the concerned Ministry or Department.
- If a case is not marked by the Ministry/Department, the advocate may add the case using New Case Entry for record and further processing.
- All fields marked with (*) during case entry and bill submission are mandatory.
- While raising a bill, case details such as LIMBS No., case number, Ministry, Department, petitioner and respondent are auto-populated and should be verified before submission.
- Mandatory documents (Judgement Order, Nomination Order, Daily Order Sheet and Bill Copy) must be uploaded in PDF format before submitting the bill.
- A LIMBS ID is generated after bill submission and is required for further activities such as case transfer and tracking.
- While transferring a case, remarks are compulsory, and the complete case history and documents remain unchanged.
- After a case is transferred, the new advocate gets access and the previous advocate automatically loses access.
- Advocates must regularly update case status, proceedings and progress to keep the case record current.
- Before raising a new bill, advocates should check Earlier Bills to avoid duplicate or overlapping claims.
- Advocates should use the Raised Bill List / Bill Status option to track the processing and remarks on submitted bills.